

WHAT TO PAY ATTENTION TO WHILE WORKING ON YOUR APPLICATION?

The official deadline to **submit** your application at <https://apply.stipendiumhungaricum.hu/> is **15th January 2024**.

Please keep in mind that applications shall also be submitted to the responsible authority of the Sending Partner. Each Sending Partner has the right to determine different deadlines and requirements in addition to the information shared in the official Call for Application. Contact them as soon as possible and learn about any additional criteria. You can find the list of contacts [HERE](#). On this page you can also check which programmes are available for you according to the official agreement between Hungary and your country.

Take the time to read the Call for Application and other useful documents available on this page: [Apply - Stipendium Hungaricum](#)

Step 1: choosing a programme

Make sure that your first choice is actually your top priority. After the deadline you won't be able to change the order, so choose carefully!

Don't forget to check the mode of study. Students from certain countries are able to apply to partial studies as well, so check your preferences, whether you have chosen the right mode. After 15th January you won't be able to change this either.



Step 2: filling out the application form

Pay special attention to filling in the mandatory fields of your form. Since in case of a positive decision we will use this information to issue your admission letter and later on use this to import data in our study system, please provide valid, correct information.

What should you look out for?

- use that format of your name which also appears in your passport
- give your mother's full name in the relevant section, including her given and family name
- share your full address in the relevant section, including the name of the street and house number

Step 3: uploading the necessary documents

Make sure that you have uploaded all the mandatory documents to your application. Certain documents are accepted after the deadline of 15th January. In case of these, you have to upload a **SIGNED declaration** stating that you will obtain and upload the missing documents no later than 1st August 2024. Check the list [HERE](#).

Which documents can you upload later?

- **proof of language proficiency** (If you have studied in English, a document confirming this will also be accepted. This document has to be issued by your current/previous institution.)
- **high school/bachelor certificate** (in case you are in your last semester, proof of graduation is NOT enough)
- **copy of passport** (the copy of your national ID must be uploaded if the passport is missing)

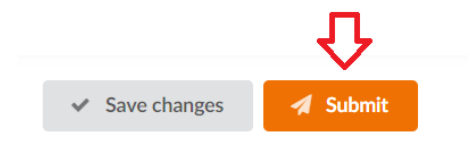
Please keep in mind that if the listed documents are missing and you fail to upload a SIGNED declaration, you won't be allowed to upload the documents later and your application will be rejected!

For each document you have to upload an official copy and an official English translation if the document was issued in another language.

Only those can be considered for the scholarship programme who will turn 18 till 31 August 2024.

Step 4: submitting the application

As you will be working on your application you might make changes, delete documents, upload others, fill out requested fields. Always check whether you have saved any change you made and in the very end, double-check whether you have actually submitted your application. **Saving is NOT submitting**, if you don't submit your application till the deadline, it won't be considered!



With technical issues please reach out to Tempus directly: stipendiumhungaricum@tpf.hu

If you have questions about the application procedure in general or about the university, feel free to reach out to us at sh@uni-bge.hu